



**Bristol Water &
Sewer Department**

Bristol Water & Sewer Department
119 Riverside Avenue
Bristol, CT 06011-0622
Ph:(860) 582-7431 Fax: (860) 585-1287
email bristolwater@bristolct.gov

Real Estate Closing Request

3 BUSINESS DAYS NOTICE REQUIRED OR 4 BUSINESS DAYS FOR BANK/HUD OWNED

Please Read Carefully:

1. A final meter reading must be obtained by the Bristol Water & Sewer Department to process a Real Estate Closing. The request must come from either the Seller's Attorney, Buyer's Attorney or Paralegal no less than three (3) business days or four (4) business days notice for Bank/HUD owned properties. If advance notice is not provided, money can be held in escrow. The Bristol Water & Sewer Department will not be liable for unpaid balances from escrow calculations. A final water/sewer bill will be provided to the Closing Attorney's email.
2. Properties that are vacant or Bank/HUD owned, arrangements must be made to access the property.
3. Interest will continue to accrue at 1.5% on the unpaid balance with a minimum of \$1.50 per service.
4. Please ensure all parties are informed of payments being made to avoid duplicate payments.
5. The Bristol Water & Sewer Department shall be notified of any change to the scheduled closing date.
6. Please fill form out completely then fax or email to the contact information above.

PROPERTY INFORMATION (Required for ALL REQUESTS) Occupied Vacant Bank/HUD

Property Location			
Today's Date	MM/DD/YYYY		Date of Closing MM/DD/YYYY

CURRENT OWNER INFORMATION (Required on ALL REQUESTS)

Name			
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SELLER'S ATTORNEY / BUYER'S ATTORNEY or PARALEGAL (Required for ALL REQUESTS)

Law Firm		Contact		Phone	()	-
Email Address						
Note						

BUYER'S INFORMATION (As it will Appear on the Deed - Required for ALL REQUESTS)

Name						
Email						
Mailing Address		City		State and Zip		

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